

**SECRET**

10 DEC 1971

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MEMORANDUM FOR:   
Assistant Legislative Counsel

SUBJECT : Review of Consolidated Guidelines for  
Nixon Library Collection

REFERENCE : A. Executive Director-Comptroller's  
memorandum to Deputy Directors and  
Heads of Independent Offices dated  
28 June 1971, Subject: Presidential  
Libraries Program (ER 71-2922)

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1. Attached is a copy of a routing slip containing the Executive Director-Comptroller's comments on the consolidated guidelines developed from your responses to paragraph 3.b of reference A.

2. You will note that Colonel White has asked me to convene a meeting of Directorate and Office representatives and requested that the representatives provide a copy of the draft guidelines (attached) to your principles for comment. The Executive Director-Comptroller is also interested in what specific actions your directorate (or office) has taken in response to paragraph 3 of reference A.

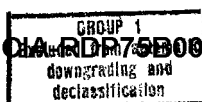
3. I request that you review the attached guidelines and prepare your response to other items requested by Colonel White and be prepared for a meeting on the subject in early January. I will be in contact with you after the holidays to set up a convenient time for a joint meeting of all Presidential Library representatives to develop our response for Colonel White.

Chief, Support Services Staff

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Attachments

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CIA Guidelines and Criteria to be used  
in Selecting and Assembling Material for  
Eventual Inclusion in the Nixon Presidential Library

I. GENERAL CRITERIA:

- A. Any paper addressed to or received from the President, the Vice President, The White House, or the President's Foreign Intelligence Board.
- B. Any basic paper in an area in which the President has expressed a personal interest or papers which were produced at Presidential request.
- C. Documents which may be of major significance to the Nixon Administration.
- D. Documents formulating policy on CIA related Presidential programs.
- E. Photographs, motion pictures, or slides which depict Agency activities when the President or Mrs. Nixon were present.
- F. Documents concerning the history and development of major special technical collection systems of the intelligence community under development during President Nixon's term of office.

II. EXAMPLES OF SPECIFIC SUBJECTS TO BE INCLUDED:

- A. Staff papers, memoranda and directives relating to the Presidentially directed management steps to improve the efficiency and effectiveness of the U. S. foreign intelligence community.
- B. Papers relating to the role of SIG, IRG, NIPE, USIB, USIB subcommittees, overall intelligence community activity, and CIA involvement in State Department policy papers.
- C. Reports such as NIE's, SNIE's, President's Daily Briefs, FBIS reports.
- D. Annual reports of the USIB Security Committee.
- E. In depth coverage of Agency programs and reporting on South East Asia.

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- F. Agency support to Presidential travel (such as security and communications functions).
- G. Agency support to visiting heads of state.
- H. Agency support activities in world trouble spots, particularly Agency air support in Southeast Asia and logistics support in Vietnam and Laos.
- I. Security contributions to damage assessments stemming from major leaks and security flaps, security participation in Federal Air Marshal program.
- J. Special training support to other U. S. Government agencies (e.g., defensive driver training).
- K. Communications support to U. S. participation in international conferences.
- L. CIA relationships with universities and colleges (publicity, recruitment, co-op program).
- M. Agency activities, programs and intelligence support of Government wide program on control of international drug-traffic.

DD/IS 71-4767

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	CONFIDENTIAL	<input checked="" type="checkbox"/> SECRET	
<b>OFFICIAL ROUTING SLIP</b>			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Deputy Director for Support	12/9	
2	C/SSS		
3			
4			
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6			
	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
<b>Remarks:</b> It would probably be useful for [ ] to convene a meeting of Directorate and Office representatives to review these consolidated guidelines and determine specifically what actions have been taken in response to paragraph 3 of my 28 June memorandum. I would hope that the representatives would provide their principals with a copy of the draft guidelines for comment. Upon receipt of the results I plan to ask Larry Houston and Hugh Cunningham to review it, since each has been in charge of past Presidential Library Programs. [ ] <div style="text-align: right;">LKW</div>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Executive Director-Comptroller 7D59			9Dec71
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